



INFINITUS
RISK MANAGEMENT SERVICE

PROTECTION OF PERSONAL INFORMATION NOTICE

The Protection of Personal Information (POPI) Act requires us to inform you how we use and disclose personal information we obtain from you.

We are committed to protecting your privacy and will ensure that your personal information is used appropriately, transparently and according to applicable law.

Infinitus Risk Management Service (Pty) Ltd (Infinitus)

Infinitus is a registered compliance practice with the Financial Sector Conduct Authority and renders compliance services to independent financial services providers.

What information we collect

The personal information we collect and process is mainly to process your contractual agreement with Infinitus and to provide you with access to our services and client benefits. The type of information we collect will depend on the need for which it is collected and will be processed for that specific purpose only.

We collect personal information directly from you when we finalise our contract or for the services and benefits we offer. We will inform you what information we need and what information is optional.

How we use your information

We will use your personal information only for the purposes for which it was collected and agreed to with you. This may include:

- ∞ Processing your contractual agreement with Infinitus;
- ∞ Processing of retention fee payments to Infinitus;
- ∞ Conducting credit reference searches or verification;
- ∞ Confirming and verifying your identity or for security purposes;
- ∞ Detection and prevention of fraud, crime, money laundering or other malpractices;
- ∞ Debt tracing or debt recovery;
- ∞ Conducting market or customer satisfaction research or for statistical purposes;
- ∞ Auditing and record keeping requirements;
- ∞ Providing our services to you, to carry out the services you requested and to maintain and constantly improve our relationship with you;
- ∞ Providing you with communications in respect of Infinitus and regulatory matters that may affect you;
- ∞ In connection with and to comply with legal and regulatory requirements or industry codes to which we subscribe or which apply to us, or when it is otherwise allowed by law.

Disclosure of your information

We may disclose your personal information to our preferred service providers whose services or products you elect to use. We will take all reasonable steps to ensure that they have the necessary privacy policies in place as required by regulation.

We may also share your personal information with, and obtain information about you from third parties for the purposes as listed above.

We may also disclose your information where we have a duty or a right to disclose in terms of applicable legislation, the law or industry codes or where it may be necessary to protect our rights.

Safeguarding your information

The POPI Act requires us to adequately protect the personal information we hold and to avoid unauthorised access and use of your personal information. We will continuously review our security controls and processes to ensure that your personal information is secure.

If we need to transfer your personal information to another country for processing or storage we will ensure that any party to whom we pass on your personal information will treat your information with the same level of protection as required from us.

Your rights to access and correction of your personal information

You have the right to access the personal information we hold about you. You also have the right to ask us to update, correct or delete your personal information. We will take all reasonable steps to confirm your identity before providing details of your personal information or making changes to your personal information.

You can contact us at the numbers or addresses listed below and request the information you would like:

Information officer: Erika Botha

Telephone number: 082 413 8579

Postal address: 79 Kingfisher street, Birdwood Estate x2, Hartbeespoort, North West, 0260

Email address: erika@infinitus.co.za

Website: www.infinitus.co.za

Changes to this Notice

Please note that we may amend this Notice from time to time. Please check our website periodically to inform yourself of any changes.